



# HOW TO REQUEST AN ACCOUNT

To request an account, please follow these steps:

1 Access your association's landing page and scroll down until you find the option to **'Request an Account.'**

1



**ACCOUNT REQUEST**

Name  Last Name

Email  Phone

Unit  I'm a... (Select One)

Password  Repeat Password

Please include any additional information to help management verify your identity and your role.

**REQUEST ACCOUNT**

2

Complete the digital form and click on **'Request an Account.'**

**Congratulations!**  
You have successfully requested an account.

**NOTE:** Make sure to select your unit from the drop-down list. If your unit is not listed, please **do not proceed with this form.** Instead, **contact your management office directly** to avoid having your account request denied.

If you have any problems or need additional assistance, don't hesitate to reach out to our dedicated support team at [support@onrapp.com](mailto:support@onrapp.com)